



SONS OF THE AMERICAN LEGION

CONSOLIDATED SQUADRON REPORT

June 1, to May 31,

Please check one box indicating the reporting entity:

Detachment

District

Squadron

1 \_\_\_\_\_ Detachment (State)

2 \_\_\_\_\_ District

3 \_\_\_\_\_ Squadron Number

4 \_\_\_\_\_ Squadron Name

5 \_\_\_\_\_ Paid-to-Date Membership Count, Current Year

6 \_\_\_\_\_ Paid-Up Final Membership Count, Prior Year

7 \_\_\_\_\_ City/Town

8 \_\_\_\_\_ Zip Code

If the reporting entity is a District (or Detachment) the entity agrees that their report of dollars and hours ONLY INCLUDES those approved and expended by Officers and Members of that entity, and ARE NOT cumulative of the Squadrons (or Squadrons and Districts) that they represent.

Please type or print all information clearly. For the program details below only mark lines for which you are reporting data (leave '0' values blank).

AMERICANISM

Table with 2 columns: Item #, Description, Item #, Description. Includes categories like Boys State / Girls State, 5-Star / 10-Ideals Education, etc.

CHILDREN & YOUTH

Table with 2 columns: Item #, Description, Item #, Description. Includes categories like Child Welfare Foundation, Special Olympics, etc.

VETERANS AFFAIRS & REHABILITATION

Table with 2 columns: Item #, Description, Item #, Description. Includes categories like V.A. Medical Ctrs. & Facilities, State Veterans Facilities, etc.

VETERANS EMPLOYMENT & EDUCATION

Table with 2 columns: Item #, Description, Item #, Description. Includes category VE&E Projects.

INTERNAL AFFAIRS

Table with 2 columns: Item #, Description, Item #, Description. Includes category Other Donations, Not Covered Above.

Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_
Contact Phone Number: \_\_\_\_\_ Contact Email Address: \_\_\_\_\_



# SONS OF THE AMERICAN LEGION

## CONSOLIDATED SQUADRON REPORT

The Consolidated Squadron Report (CSR) is perhaps the most critical document your squadron can complete. CSR information is combined with other squadrons in creating a final report used by The American Legion, forwarded to the U.S. Congress, and used to apply for and verify awards.

Not all squadrons participate in every program; leave those fields blank. The key is to report on the activities your squadron participated in from June 1<sup>st</sup> to May 30<sup>th</sup>.

All detachment/district/squadron donations and activities should be reported individually to your detachment adjutant. Report only the items specific to each entity (no roll-ups). The CSR will require inputs, such as the number of veterans homes visited or volunteer hours contributed to a particular program. For other programs, such as The American Legion National Emergency Fund (NEF), enter the number of dollars donated or spent in whole numbers.

It is preferred CSRs are filled out and submitted online; this saves time and money. CSRs are available for download at [www.legion.org/publications](http://www.legion.org/publications) and [www.legion.org/sons/publications](http://www.legion.org/sons/publications). Adjutants can complete and submit their CSR reports on [www.mysal.org](http://www.mysal.org). If filing online, be sure to send copies to your district and detachment.

For those who prefer filling out the three (3)-part forms, ensure your forms are legible and visible on all copies. Send the original (yellow sheet) and second copy (green sheet) to your detachment adjutant. Retain the last copy (blue sheet) for your squadron's records. The yellow and green sheets are due when your detachment/department specifies.

Detachments are directed to forward the yellow copy to national headquarters by scanning and emailing the CSR to [dsforms@legion.org](mailto:dsforms@legion.org), or by USPS to the address below.

CSRs are due to national headquarters no later than the 3<sup>rd</sup> Friday in July of each year. Any CSRs received after the deadline will not be entered into the annual report and not be considered for awards.

**MAIL:** THE AMERICAN LEGION  
ATTN: IT/DATA SERVICES  
P.O. BOX 1954  
INDIANAPOLIS, IN 46206

**SCAN & EMAIL:** [dsforms@legion.org](mailto:dsforms@legion.org) OR [DataServicesForms@legion.org](mailto:DataServicesForms@legion.org)